



Subdivision Application

City of Huntsville | 448 State Highway 75 North | Huntsville, TX 77320 | 936-294-5782

Proposed or Current Name of Subdivision

Type of Subdivision

- | | | | |
|-----------------------------------|--------------------------------------|-----------------------------------|--|
| <input type="checkbox"/> Minor | <input type="checkbox"/> Preliminary | <input type="checkbox"/> Final | <input type="checkbox"/> Current Restrictions |
| <input type="checkbox"/> Amending | <input type="checkbox"/> Replat | <input type="checkbox"/> Vacating | <input type="checkbox"/> Proposed Restrictions |

Subject Property Information – [This is for information pertaining to the exact site the development is to take place]

Located in (Choose One) ☐ City Limits ☐ Extra-Territorial Jurisdiction (ETJ)

Address or General Location _____

Deed Reference(s) _____

Current Water Service ☐ None ☐ City ☐ Private Well ☐ Utility District

Current Sewer Service ☐ None ☐ City ☐ Septic ☐ Aerobic

Proposed Use of Land _____

Property Owner Information [If more than one property owner, check ☐ & attach a separate page listing all owners]

Name _____

_____ Mailing Address _____ City _____ State _____ Zip Code _____

Phone Number _____ Alternate Phone Number _____

E-mail: _____

_____ Owner's Signature _____ Date _____

Applicant Information [As authorized by the property owner(s)]

Name _____

_____ Mailing Address _____ City _____ State _____ Zip Code _____

Phone Number _____ Alternate Phone Number _____

E-mail: _____

_____ Applicant's Signature _____ Date _____

Subdivision Application

Surveyor Information

Name _____ Company _____

_____ Mailing Address _____ City _____ State _____ Zip Code _____

Phone Number _____ Alternate Phone Number _____

E-mail: _____

Engineer Information

Name _____ Company _____

_____ Mailing Address _____ City _____ State _____ Zip Code _____

Phone Number _____ Alternate Phone Number _____

E-mail: _____

Public Improvements

If there will be any Public Improvements, please submit the following plans (if applicable)

<input type="checkbox"/>	Utility Layout Plans	
<input type="checkbox"/>	Water/Sewer/Drainage Plans	
<input type="checkbox"/>	Street Plans	
<input type="checkbox"/>	Grading Plans	

Choose One Option:

<input type="checkbox"/>	Public Improvements will be constructed prior to filing the plat		
<input type="checkbox"/>	- Agreement to Construct Public Improvements Submitted	Received	Complete
<input type="checkbox"/>	A Letter of Credit/Bond will be issued in order for the plat to be filed		
<input type="checkbox"/>	- Letter/Bond Submitted	Received	

Items to Submit With this Application

<input type="checkbox"/>	3 Copies of the Plat (18" x 24")
<input type="checkbox"/>	Plat Fee (Total Amount \$_____)
<input type="checkbox"/>	Deed or Title to Property being Platted
<input type="checkbox"/>	Variance Request(s) (if applicable)
<input type="checkbox"/>	Release of Easements (if applicable)

Items to be Submitted When Requested

<input type="checkbox"/>	10 Copies of Plat (18" x 24")	
<input type="checkbox"/>	Tax Certificates(s) with zero balance	
<input type="checkbox"/>	2 Reproducible Mylars (18" x 24")	
<input type="checkbox"/>	Filing Fee (Total Amount - \$_____)	
<input type="checkbox"/>		

Subdivision Platting and Filing Fees

Preliminary Plat	\$100.00	Amending Plat	\$75.00	Filing Fee (18" x 24")	\$21.00 first page
Final Plat	\$75.00	Vacating Plat	\$75.00		\$5.00 each additional page
Minor Plat	\$75.00	Variance Request	\$150.00	Filing Fee (Legal)	\$11.00 first page
					\$4.00 each additional page

For Staff Use Only

Received/By: _____	Staff or P&Z Approval: _____	Filed: _____
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